

## Minutes of the 24th SICS Annual General Meeting, Thursday 22nd January 2015, 17:30-18:30

### The Old Course Hotel, St. Andrews

**Present:** Martin Hughes, Mike Fried, Ruth Forrest, Paul Smith, Dewi Williams, Gavin Simpson, Pauline O'Neill, Judith Joss, Iain Macleod, Alan Timmins, Marcia McDougall, Liz Waite, Sally Crofts, Barbara Miles, Stephen Cole, Neil Spenceley, Malcolm Sim, David Scott, Andy MacKay, Ian Mellor, Philip Korsah, Alistair Gibson, Liz Wilson, Richard Appleton (RA), Fiona McIlveney (FM), Kallirroi Kefala (KK), John Colvin (JC), Charles Wallis (CW), Nigel Webster (NW), Graham Nimmo (GN), Sarah Ramsay (SR). The meeting was quorate (>20 members)

**1.) Apologies:** Apologies were received from Brian Cook, Shelagh Winship, Jim Ruddy, Lia Paton, Chick Lee, Carl Davies, Steve Stott.

### **2.) Minutes of previous meeting on Thursday 23rd January 2014**

These were accepted as a true record of the meeting held on 23/01/2014. It was assumed that all reports had been read in advance of the meeting.

### **3.) Matters arising**

There were no matters arising not to be covered elsewhere in the meeting.

### **4.) President's report – Graham Nimmo. Report tabled and copy on file**

- GN opened the meeting by thanking Nigel Webster and Shelagh Winship for their work as regional reps and Mike Fried for his contribution to the SICS in many capacities over many years, particularly his excellent presidency of the Society. He welcomed Martin Hughes as the new President Elect.
- This would be a new style of AGM with an overall report by the President and other office bearers, followed by a Q&A session with the subgroup representatives. Feedback will be welcomed.
- Activity over the past year: GN ran over the activities and achievements of the Society and its subgroups over the past year as detailed in the President's written report.
- Current matters:
  - Guidelines for the Provision of Intensive Care Services: There had been a long discussion at the previous day's Council meeting and a number of points had been identified for feedback. Further feedback was welcome bearing in mind that the deadline for responses was 6/02/2015.
  - FICM Annual Meeting 2015: GN noted that there had only been one Scottish delegate last year and there were few Scottish FFICM examiners. If we want to have a presence on this UK body we will need to be more involved.
  - Annual Report: GN thanked RM for her hard work on the last two SICS Annual Reports and thanked FM for taking on the job of Report Editor.
- New areas of work:
  - A Patients and Relatives Group was to be developed by a Council subgroup
  - An SICS Simulation Group would aim to deliver in situ simulation to nurses and doctors

- Unit visits targeting HDUs and the possible development of a 'spoke and hub' relationship
- Building on increased Associate membership via a possible link nurse scheme and raising awareness during unit visits
- Promoting the specialty to undergraduates and trainees as well as other parties

**5.) Honorary Secretary's report** -Sarah Ramsay. Report tabled and copy on file

- Ratification of constitution change: SR explained that the wording of the current constitution required serving elected reps to stand for re-election at the end of their first term with the risk they might be voted off Council by nature of the small number of votes cast. The change allowed for them to stand for a second term without re-election if this was acceptable to both the rep and the rest of Council. The proposed changes had been circulated to members prior to the AGM. The changes were accepted by a unanimous vote.
- Transfer insurance: Aviva had changed the terms of the insurance pay-out in light of a recent claim. They had agreed to honour the current terms until 31/03/15 while the broker investigated other options. SR and NW would take this forward.
- Website: The new site has been live for a few months, with some developments still to come. SR & RA hoped that members were finding it useful and they were keen for feedback and suggestions for new content.

**6.) Treasurer's report** – Nigel Webster. Report tabled and copy on file

- NW referred members to his written report. SR had a hard copy of the full Trustee Report and Financial Statements as required by the Society's charitable status. NW was happy to email these as a PDF on request.

**7.) SICS meetings/ASM Report** - Charles Wallis / Kallirroï Kefala

- GN thanked CW for a very high quality meeting and introduced KK as the incoming Meetings Secretary. The 2016 ASM would be the 25<sup>th</sup> meeting. KK intended to hold it at the same venue and called for ideas for talks and speakers.

**8.) Subgroup Reports:** The majority of reports had been tabled and distributed before the meeting. A Q&A session was held with sub-group representatives present.

- Associate Members (Ruth Forrest):** No questions on the submitted report.
- Trainees Committee (Alistair Gibson):** SR clarified that the 2015 audit would be on high flow nasal oxygen and suggested the audit team get in touch with the SCCTG.
- Education & Training Group (Martin Hughes):** No questions on the submitted report
- Scottish Critical Care Trials Group (Malcolm Sim):** No questions on the submitted report
- SICSAG (Stephen Cole):** No questions on the submitted report
- Critical Care Delivery Group Chairs (Brian Cook):** no report

- g) **Scottish Donation & Transplant Group (Charles Wallis):** No questions on the report
- h) **Paediatric Intensive Care (Neil Spenceley):** No questions on the submitted reports
- i) **ICM Recruitment and Training (Liz Wilson):** verbal report. Four posts have now been made available for national recruitment in April, meaning that trainees in partner specialities already holding an NTN in a Scottish deanery can apply for dual training and for the first time trainees, with a suitable background, from all over the UK can apply for ST stand-alone ICM training in Scotland. Ten other posts will be 'badged' with anaesthesia ST posts and these interviews will be arranged by ScotMT. Over time more posts will go to national recruitment. For this year only trainees can apply for these post up till the end of ST6, from next year it will be up till the end of ST5.
- j) **CMO's Adviser in ICM (John Colvin):** verbal report. JC thanked contributors to the CMO's Adviser's Annual Report which he will send to the membership. SR will co-ordinate feedback.

**9.) AOCB:** No matters were raised

**Graham Nimmo closed the meeting at 18:00**

**Date of Next Meeting: Thursday 21<sup>st</sup> January 2016 (time & venue tbc)**

**Sarah Ramsay 26<sup>th</sup> February 2015**